

LSC Constitution

Written by Andrea Osornio on September 25, 2019.
Approved by Legislative Congress on September 29, 2019.

Latinx Student Collective

We, the members of Latinx Student Collective, fully realize our purpose, do hereby adopt and establish this constitution as the guiding instrument of our organization.

Article I: Name

The name of the organization for which this Constitution is binding is Latinx Student Collective (LSC).

Article II: Purpose

The purpose of the organization LSC is to support the Latinx community at Mills College in academic, career, and social efforts. LSC's purpose is fourfold. First, LSC aims to provide a forum to plan events, share information, and address any issues facing the Latinx community. Second, LSC seeks to build a network outside of Mills College, connecting with local organizations. Third, LSC works to build a bridge between Mills College and the Oakland Latinx communities. Fourth, LSC encourages the integration of Latinx students into Mills College.

Article III: Membership

- A. Membership in LSC shall be limited to persons officially connected with the Mills College as students, faculty, or staff (with voting privileges restricted to students).
- B. Membership in LSC shall not be limited to persons based on their race, color, religion, gender, national origin, age, ability, sexual orientation or citizenship.
- C. Membership in LSC shall be determined by attendance at two consecutive meetings of LSC.
- D. All members of LSC shall have equal rights and privileges with respect to membership, holding an office, and participating in the election of the Officers of the Organization.

Article IV: Legislative Body

- A. The legislative and policy making body of this organization shall be the active membership.
- B. The purpose of this body shall be to decide upon the policies of the organization.

Article V: Executive Body

- A. The executive body of this organization shall be the LSC Executive Board.
- B. The purpose of this body shall be to ensure the efficient and successful execution of the organization's goals.
- C. The members of this body shall be the President, Vice-President, Secretary, and Treasurer.
- D. All officers shall be undergraduate Mills students with a 2.0 minimum GPA E. The duties of the officers shall be as follows:
 - a. President/Chairperson
 - i. To preside over all meetings of the organization.
 - ii. To serve as the official representative and contact person of LSC.
 - iii. To Keep faculty/staff advisors informed of activities and meetings
 - iv. To attend Board of Presidents meetings or send a substitute from the Executive Board.
 - v. To serve as a member of the Legislative Congress.
 - b. Vice-President
 - i. To assume the duties of the President in their absence.
 - ii. To assist the President in the organization of events and activities.
 - iii. To act as a liaison between the general membership, the organization's officers, and the President.
 - iv. To conduct elections.
 - v. To serve as a member of the Legislative Congress.
 - c. Secretary
 - i. To record all minutes and attendance and keep an official record
 - ii. To make copies of the minutes available to the members.
 - iii. To prepare and maintain an official membership roster.
 - iv. Issue notices of meetings and conduct the general correspondence of the club.
 - d. Treasurer
 - i. To keep an accurate and current financial ledger.
 - ii. To prepare the annual budget.
 - iii. Keep an itemized account of all receipts and expenditures and make reports as directed
 - iv. To meet with the ASMC Accountant should any discrepancies occur. d. To handle all financial transactions of LSC.
 - v. To attend all workshops pertaining to fiscal management.
- E. The standing committees of this body shall be the Executive Board.
- F. The officers shall meet at least once a week per semester at such time and place to be determined by the President.

Article VI: Election of Officers

- A. The election of officers shall take place at a designated general meeting in April. The elected officers shall serve from May through April of the following year.
- B. The candidates shall nominate themselves or be nominated by another member.
- C. Elections will be conducted by the Vice President.
- D. Elections will be by secret ballot and winners selected by a simple majority vote.
- E. In the event of a tie, there will be a re-balloting of the tied candidates.
- F. In the event of a resignation or subsequent vacancy, an emergency election shall be held to fill the vacant position, an exception being in the office of President, in which case the VP assumes the office of President and an emergency election shall be held to elect a new Vice President.

Article VII: General Meetings

- A. Meetings shall be held at the discretion of the membership; no less than once a month.
- B. Decisions at general meetings shall be binding when adopted by a majority of those members present.
- C. Should a member be unable to attend a meeting, her vote may be cast by proxy or by absentee ballot given to an officer.
- D. Special Meeting – Special meetings may be called by the President with the approval of the Executive Board.

Article VIII: Ratification and Amendments

- A. This constitution shall be enforced when approved by a 3/4 vote of the members present at a general meeting
- B. All members shall receive advance notice of the proposed amendment at least five days before the meeting.